ShareFile is a service for secure storage of data at JU. The serive is a cloud service so you don't need to be connected through VPN to access the files, but all data is stored locally at JU except that which is cached at the clients. The files also have versioning so you can go back to an older version if needed.

You log in at https://jureshare.sharefile.eu

Select Sign In under JU Employee Login if you have an JU account. If you get a question about subdomain it is jureshare. You will then come to the usual ADFS log in (if you aren't already logged in). If you don't have an JU account you log in under Guest/Invited Users Login. You need to have received an invitation by e-mail and to have set a password.

The folders you have access to is shown under Folders > Shared Folders.

Guides and manuals can be found through the Help button in the upper right corner, and leads to: https://www.sharefile.com/support

You can also install a client called Citrix Files on your computer to be abel to work with the files without using the web interface. Citrix Files also gives you the possibility to work with files without being connected to the Internet. The installer can be found through the Apps button in the upper right corner.

Guides for Citrix Files:
Windows - https://support.citrix.com/article/CTX228273
Mac - https://support.citrix.com/article/CTX226351