



JÖNKÖPING UNIVERSITY

Regulations for Jönköping University Doctoral Council

POLICY

PLAN

REGULATION

ADMINISTRATIVE PROCEDURE

TITLE: Regulations for the Jönköping University Doctoral Council

VERSION: 14 April 2020

DECIDED BY: President, 15 April 2020, §867

APPENDIX TO DECISION: 2 (2)

APPLICABLE FROM: 14 April 2020

APPLICABLE TO: Until further notice

ORIGINAL LANGUAGE: Swedish

DNR: JU 2020/1536-15

1. **Mandate**

1.1. Jönköping University Doctoral Council ('the Doctoral Council') is being established to promote doctoral students at JU ('doctoral students') being afforded an opportunity to exert a real influence on doctoral studies, and also have an opportunity to put their views forward and offer their advice in JU-wide fora and contexts. The Doctoral Council can thereby facilitate the transfer of information and increase opportunities for doctoral students to highlight common issues, both of an organisation-related and student-welfare nature, and thereby increase their influence.

1.2. To this end, the Doctoral Council is to operate in JU-wide councils and boards, such as the Strategic Advisory Board for Research (SRF) and the Board of Education and Research Education (NUF). The Doctoral Council is to appoint a representative for SRF from within its ranks. Furthermore, the Doctoral Council is to propose a candidate for a member of NUF, who will then be formally appointed by the President. The Council may also be represented on other councils, boards and joint action bodies.

2. **Composition – members and how they are appointed**

2.1. The Doctoral Council is to comprise eight members who have been admitted for third-cycle studies and are active as doctoral students at JU. The composition of the Doctoral Council must also meet the following criteria:

- (i) Two of the members are to be doctoral students from the School of Health and Welfare, two from the School of Education and Communication, two from the School of Engineering and two from Jönköping International Business School.
- (ii) The objective for the composition of the Council is for there to be gender equality amongst its members, and at least two are to be women and at least two are to be men.
- (iii) One and the same individual may be a member of the Doctoral Council for no more than two terms of office.

2.2. The members of the Doctoral Council are formally appointed by the President for a one-year term of office. Before members are appointed by the President, candidates are to be chosen and proposed at each School using an electoral procedure according to Clause 4 below. To be eligible for election as a candidate, an individual needs to have been admitted for third-cycle studies comprising at least 50% of full-time activity during the semester preceding the first semester of the term of office. In order to be eligible for election, the date planned for a candidate's public defence must not be within the designated term of office.

2.3. All doctoral students admitted for third-cycle studies at the School in question during the semester preceding the first semester of the term of office are entitled to vote at each School's election of candidates.

2(3)

- 2.4. Each School involved is to put forward three nominated candidates, of whom two will be appointed by the President as members of the Doctoral Council. The third will be appointed as a deputy. The deputy will replace a full member from the same School if such member ceases to hold office or ceases to be a doctoral student at JU.

3. Chair and meetings

- 3.1. The Doctoral Council is to have a Chair appointed by members of the Council. The Chair leads and convenes meetings of the Council.
- 3.2. The Doctoral Council should meet two to three times per semester (no more than five times each year).
- 3.3. The Chair is responsible for notes being taken at meetings of the Council. These are to be shared via a common platform on JU's intranet.

4. Procedure for election of members of the Doctoral Council

- 4.1. Each School compiles a list of doctoral students eligible to vote and be elected at each School and also provides instructions for voting and a time schedule.
- 4.2. Through voting, arranged by the School, each doctoral student entitled to vote is afforded an opportunity to nominate two (preferably one man and one woman) candidates at their own School who are eligible for election and have been asked.
- 4.3. Each School is to put forward at least three nominated candidates, of whom two will be appointed by the President to form part of the Council.
- 4.4. The results from the voting, including number of votes for each nominated candidate, is reported to the Registrar at Jönköping University in accordance with the specified time schedule.
- 4.5. The President makes a choice from the shortlist of nominated candidates, attempting to achieve a composition that is equal in terms of gender and subjects.

5. By-elections

- 5.1. If a member ceases to hold their office as a member or ceases to be admitted as a doctoral student at JU during their term of office, the third candidate nominated from the same School is appointed to replace them on the Council for the remaining term of office.