

When permissions are assigned to an external user you have to create an account for this user first. When the account is created the guest receives an email with the following content.



Stefan (ADM) Kindh has shared the folder **1-TestProjekt** with you.

Note From Stefan (ADM):

I've added you to a folder

To access this folder, you must first activate your account and set your personal password.

> [Click here to activate your account and view this folder](#)

ShareFile is a tool for sending, receiving, and organizing your business files online. It can be used as a password-protected area for sharing information with clients and partners, and it's an easy way to send files that are too large to e-mail.

Click on the link to activate the account.



Welcome! Please confirm your personal information.

First Name: * * Required

Stefan

Last Name: *

Kindh

Company:

SK Gmail

Country: *

Sweden ▼

Phone Number: * ?

+46 705686965

Text (SMS) Voice Call

Continue

At this page the user fills in phone number so that a code for MFA (Multi factor authentication) can be sent as an SMS or a call for verification can be made.



Enter your verification code

[Didn't receive a code?](#)

Back

Verify

The user fills in the code sent by SMS or by phone call..

After this step the password should be set. The rules for the password is written in the box.



Your username is `skindh@gmail.com`.

Please create a password.

Passwords must meet the following requirements:

- × at least 1 upper case letter
- × at least 1 lower case letter
- × at least 1 number
- × at least 1 special characters
- × at least 10 characters in length
- × Passwords should match

We'll also perform an additional strength check on save. [?](#)

Password:

Show Password

Confirm Password:

Back

Save and Sign In

After this it is time to verify the log in again via a code sent by SMS.

Now everything is done and it is time to log in.



Email *

Password *

[Forgot Password?](#)



How would you like to verify this device? Standard data fees and text messaging rates may apply.

Text Message

Voice Call

Authenticator App

Back to Sign In



Enter the code that was sent to your device.

Verification Code

66661|

I trust this computer

[Use another verification method](#)

Verify

All is done and the user is logged in and can access the shared resources:

The screenshot shows the Jönköping University file management interface. The top header includes the university logo and name, a search icon, and links for 'Help' and 'Apps'. A left sidebar contains navigation options: Dashboard, Folders, Shared Folders, Favorites, Workflows, Inbox, and Personal Settings. The main content area displays the '1-TestProjekt' folder, which contains three subfolders: 'AO-test' (6 GB, uploaded 9/23/22 by A. Ohlin), 'mappen' (31 MB, uploaded 10/16/19 by J. Madsen), and 'Miguel' (665 MB, uploaded 10/17/18 by M. Alonso Riveiro). A blue plus icon is visible in the top right of the folder view.

	Name ▲	Size	Uploaded	Creator	
<input type="checkbox"/>	AO-test	6 GB	9/23/22	A. Ohlin	
<input type="checkbox"/>	mappen	31 MB	10/16/19	J. Madsen	
<input type="checkbox"/>	Miguel	665 MB	10/17/18	M. Alonso Riveiro	